

## **COOPERATIVE PROJECTS FOR OTHER AGENCIES OF GOVERNMENT**

**6327**

(May 2003)

### **Responsibility**

#### **Division Chief**

The Director of CDF is authorized under Public Resources and Penal Code to utilize wards assigned to conservation camps in performing appropriate conservation projects, within the State of California, for any other local, state, or federal agency. Before the start of any physical work on non-emergency projects for local government, the Division Chief shall sign a Camp Program Letter of Understanding, FC-31, with the agency proposing the work. Regional approval may be required. No charges will be made for ward labor or base pay.

The FC-31 will be used for all projects: federal, state and local. A single FC-31, negotiated with the local representative of the sponsoring agency, may cover all future projects with that agency's local administration. For example, a camp does projects for more than one USFS district. The Division Chief should execute an FC-31 with each district and maintain a copy of that document with each project request.

## **INTERAGENCY AGREEMENTS**

**6327.1**

(May 2003)

### **Responsibility**

#### **Division Chief**

Master agreements between CDF and other agencies will reflect general understanding and establish procedures for developing and conducting various cooperative projects (See Human Resource Training/Development Agreement-CDF/USFS, Cooperative Agreement Between CDF and BLM, Cooperative Agreement Between CDF and the National Park Service). The existence of such master agreements does not eliminate the requirement of making work project requests at the local level, utilizing the FC-32.

## MAJOR PROJECTS

(May 2003)

6327.2

### Responsibility

#### **CDF Unit Chief**

When conservation work proposed by another agency of government will result in substantial financial involvement, the region chief, or designee, will notify the CDF Conservation Camp Operations office in Sacramento Headquarters after a firm understanding has been reached between responsible field officers.

(see next section)

(see HB Table of Contents)

(see Forms or Forms Samples)